



Town of Oakfield

Chairperson Edward Smith, Supervisor Dean Boelk, Supervisor Brad Sabel
Treasurer Amy Steinke, Clerk Nicole Schauer

Contact: Town Clerk/Permit Issuer Nicole Schauer • W8965 Oak Center Road, Oakfield, WI 53065
townoakfield.wi.clerk@gmail.com • 920.517.6727

New Home Construction Application Requirements

Please submit the following:

- Completed WI Uniform Building Permit Application
 - All of the required information must be provided or the application will be returned to you.
- Building Permit Fee of \$850
 - Checks payable to the Town of Oakfield
- Site Plan detailing the location of the proposed house on the building lot in reference to the road, adjoining properties, any existing structures, well, sanitary system, etc.
- Copy of Sanitary Permit issued by Fond du Lac County
- 2 copies of the house plans with attached energy calculations
 - The energy calculations must be included with the house plans.
- Copy of the certified survey map for the building lot
 - Only needed if the Town has not already received a copy.

Please note:

All new houses must be built at least 100 ft. but no more than 400 ft. from the center of a public roadway and at least 25 ft. from adjoining lots.

A full basement and/or storm shelter is highly recommended.

Submit to:

Town of Oakfield
Attn: Nicole Schauer, Clerk/Permit Issuer
W8965 Oak Center Road
Oakfield, WI 53065